

# WICHITA APPRAISAL DISTRICT BOARD OF DIRECTORS

Boardroom, 600 Scott Street, Third Floor  
Wichita Falls, Texas

## BOARD OF DIRECTORS MEETING

August 8, 2017

Pursuant to notice, a meeting of the Board of Directors ("Board") of the Wichita Appraisal District ("the District") was held in the offices of the District this date at 11:00 a.m. The quorum included Board members Steve Cookingham, Steve Fairchild, Glenn Barham, Mike Avey, Max Schlegel, Kenny Haney, Terry Walker, Tommy Smyth and David Ramsey. Also present were Lisa Stephens-Musick, Chief Appraiser and Dina Norcross, Administrative Assistant. Board member Jeff Watts was absent.

### Call to Order

The meeting was called to order at 11:05 a.m. and it was established that a quorum was present. Mr. Cookingham asked Mr. Ramsey to offer the invocation.

### Adoption of Minutes

Mr. Fairchild offered a motion to approve the minutes of the June board meeting as presented. Mr. Haney seconded the motion, which passed 8-0.

### Chief Appraiser's Report

- A. 2017 Certified Values – The chief appraiser presented the 2017 values as certified to the taxing jurisdictions on July 21, 2017. She reviewed the increases and decreases in value from 2016 to 2017 for each jurisdiction as well as providing a five year comparison of the net taxable values.
- B. 2017 ARB Hearings Summary – A work-up was provided comparing the number of protests handled by the District for the past five years, with approximately 186 more protests filed in 2017 than 2016.
- C. 2018 Strategic Plan – A summary of the recent strategic planning session was presented to the board. The staff met in three sessions to determine the goals and action plans for the 2018 appraisal year.
- D. Litigation Update- An update of the 2014 through 2016 lawsuits was presented with discussion on the most recently settled suit.
- E. School Audits- The results of the 2015 school audits were reviewed. The appraisal district audits prior year values that change due to late filed exemptions, resolved section 25.25 filings and lawsuits. The school districts will receive approximately \$87,000 in state funding based on the results of the audit.

### Public Hearing RE: 2018 Budget

Mr. Cookingham opened the public hearing at 11:55 a.m. to allow questions and comments regarding the proposed budget. With no members of the public in attendance, Mr. Cookingham closed the hearing at 11:56 a.m.

### Discussion & Approval of 2018 Budget Proposal

Mr. Avey offered a motion to adopt the 2018 budget as proposed at \$1,682,707 which represents an increase of 1.89% over the 2017 budget of \$1,651,555. Mr. Barham seconded the motion, which passed 8-0.

### Discussion & Approval of Auditor's Engagement Letter

Mr. Schlegel offered a motion, with a second from Mr. Haney, to approve acceptance of the engagement letter with Edgin, Parkman, Fleming & Fleming, LLC to conduct the District's 2017 financial audit with an increase of \$350 from 2016 audit. The motion passed 8-0.

**Financial Reports**

Mr. Ramsey offered a motion to approve the financial reports of June and July. Mr. Haney seconded the motion, which passed 8-0.

**Taxpayer Liaison Report**

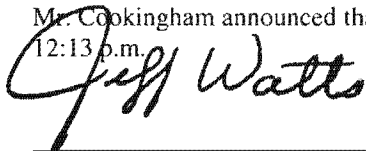
The taxpayer liaison officer had nothing to report.

**Public Comment**

There were no comments from the public.

**Adjournment**

Mr. Cookingham announced that the next Board meeting will be Tuesday, October 10, 2017. He adjourned the meeting at 12:13 p.m.



Jeff Watts, Secretary



Steve Cookingham, Chairman