

WICHITA APPRAISAL DISTRICT

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BOARD OF DIRECTORS MEETING

June 13, 2017

Pursuant to notice, a meeting of the Board of Directors ("Board") of the Wichita Appraisal District ("the District") was held in the offices of the District this date at 11:00 a.m. The quorum included Board members Mike Avey, Max Schlegel, Steve Cookingham, Terry Walker, Glenn Barham Kenny Haney, Tommy Smyth, and David Ramsey. Also present were Edward Trigg, Chief Appraiser, Lisa Stephens-Musick, Chief Appraiser Designee and Dina Norcross, Administrative Assistant. Board members Jeff Watts and Steve Fairchild were absent.

Call to Order

The meeting was called to order at 11:07 a.m. and it was established that a quorum was present. Mr. Cookingham asked Mr. Ramsey to offer the invocation.

Adoption of Minutes

Mr. Barham offered a motion to approve the minutes of the April board meeting as presented. Mr. Haney seconded the motion, which passed 7-0.

Chief Appraiser's Report

- A. Protest Numbers – Lisa gave an overview of protest activity this year as compared with 2016. She said the numbers are very comparable to last year at this stage in the process. She reported that the first ARB hearings were held June 7th and the last hearings will be on July 18th.
- B. 2017 Preliminary Values – Mr. Trigg provided board members with a spreadsheet that showed current values as of June 12, 2017.
- C. Litigation- Mr. Trigg informed board members of the recently settled lawsuits and the status of the suits still active.
- D. Homestead Audit – Lisa said that she will be meeting with Perdue Brandon Fielder Collins & Mott at the end of this week. She discussed that they still have 7,600 out of 24,000 accounts to audit. The firm intends to have the audit finalized by the end of August.
- E. 85th Legislation Results- Mr. Trigg went over items with the board members that will affect the appraisal district. He pointed out that House Bill 455 will affect us the most as it allows the taxpayers ability to call in to testify at ARB hearings and that there may be some expense to the district for phone lines and or equipment.

Closed Meeting - Executive Session – Personnel Issues

Mr. Cookingham closed the meeting at 11:30 and the Board entered into an executive session pursuant to Texas Government Code Section 551.074 regarding personnel matters to discuss the Chief Appraiser's contract and personnel issues.

Meeting Reopened

Mr. Cookingham reopened the meeting at 11:45 p.m.

Discussion & Approval of Chief Appraiser's 2017 Contract

Mr. Barham offered a motion to extend the contract with Lisa Stephens-Musick through December 31, 2019 and replace the gender with she in the contract. Mr. Avey seconded the motion, which passed 7-0.

Discussion & Approval of 2018 Budget Proposal

The Board reviewed the Budget Committee's 2018 budget proposal of \$1,682,707 which represents an increase of 1.89% over the 2017 budget of \$1,615,491. Mr. Haney offered a motion to approve the proposal as presented. Mr. Barham seconded the motion, which passed 6-0. Mr. Ramsey had stepped out and was not present for the vote.

Discussion & Approval of Changes to Bank Signature Card

Mr. Haney offered a motion, with a second from Mr. Walker that Norman Denton Keltner will replace Edward H. Trigg on the Wichita Appraisal District bank signature cards August 1st. The motion passed 6-0; Mr. Ramsey was not present for the vote.

Financial Reports

Mr. Haney offered a motion to approve the financial reports of April and May. Mr. Schlegel seconded the motion, which passed 6-0; Mr. Ramsey was not present for the vote.

Taxpayer Liaison Report

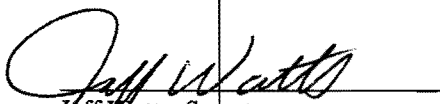
The taxpayer liaison officer had nothing to report.


Public Comment

There were no comments from the public. Mr. Trigg took this time to thank the Board of Directors for their support and reviewed the many changes that occurred over the last seventeen years. Several of the board members thanked and praised him for his leadership and dedication.

Adjournment

Mr. Cookingham announced that the next Board meeting will be Tuesday, August 8, 2017. He adjourned the meeting at 12:24 p.m.


Jeff Watts, Secretary


Steve Cookingham, Chairman