

WICHITA APPRAISAL DISTRICT

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BOARD OF DIRECTORS MEETING

February 10, 2015

Pursuant to notice, a meeting of the Board of Directors ("Board") of the Wichita Appraisal District ("the District") was held in the offices of the District this date at 11:00 a.m. The quorum included Board members Steve Cookingham, Terry Walker, Dorothy Roberts-Burns, Kenny Haney, Mike Avey, Max Schlegel, Jeff Watts and David Ramsey. Also present were Edward Trigg, Chief Appraiser, Lisa Stephens-Musick, Deputy Chief Appraiser, Monty Toliver, Residential Supervisor and Sherrin Simpson, Administrative Assistant. Board members Tommy Smyth and Steve Fairchild were absent. Mr. Ramsey arrived late and Ms. Roberts-Burns left at 12:05 p.m.

Call to Order

The meeting was called to order at 11:02 a.m. and it was established that a quorum was present. Mr. Cookingham asked Mr. Watts to offer the invocation. Reappointed board members who were sworn in prior to the meeting included Steve Fairchild, Mike Avey, Terry Walker and Jeff Watts. Mr. Ramsey arrived late for the meeting and Ms. Roberts-Burns had to leave early, consequently most motions reflect only seven votes.

Election of Officers

Mr. Haney offered a motion to reappoint Mr. Cookingham as Board Chair, Mr. Schlegel as Vice-Chair, and Mr. Watts as Secretary. Ms. Roberts-Burns seconded the motion, which passed 7-0. The 2015 officers are:

Chair: Steve Cookingham
Vice Chair: Max Schlegel
Secretary: Jeff Watts

Adoption of Minutes

Mr. Watts offered a motion to approve the minutes of the December 2014 board meeting as presented. Ms. Roberts-Burns seconded the motion, which passed 7-0.

Chief Appraiser's Report

- A. Personnel – Mr. Trigg reported on training and classes various employees have been involved in recently, including IAAO classes attended by Dent Keltner, Brian Peterson and seminars Director of Appraisal Dan Conatser participated in. He said two appraisers also attended a regional one-day seminar in December. Mr. Trigg told board members that performance reviews were conducted with all employees by their supervisors during the month of January and attendance awards were presented to employees who had perfect attendance (4 employees), as well as those who used ½ day (2) of sick leave and those who missed 1 day (2).
- B. Proposed Legislation – Mr. Trigg discussed some issues being considered by Texas' 84th legislature that is currently in session. Serving on the Texas Association of Appraisal Districts (TAAD) Legislative Committee, Mr. Trigg reported that the committee is tracking about 85 bills at this time.
- C. Comptroller's Methods & Assistance (MAP) Program - Mr. Trigg asked Deputy Chief Appraiser Lisa Stephens-Musick to review results of the Comptroller's Methods & Assistance (MAP) Program. Ms. Stephens-Musick explained that the MAP study is conducted every other year, with the Comptroller's Property Value Study (PVS) conducted in the alternating years. She explained that the district passed every aspect of the MAP and said the fact that the district obtained the Certificate of Excellence in Assessment Administration (CEAA) from International Association of Assessing Officers (IAAO) caused our study to be limited in scope, having already provided much of the documentation to IAAO prior to the MAP study.
- D. Residential Reappraisal – Mr. Trigg asked the Residential Supervisor, Monty Toliver, to give a brief explanation of the residential appraisal process for board members. Mr. Toliver demonstrated various facets of the process using computer applications and mapping tools. He explained that the tools provided by the

board have greatly enhanced the appraisers' ability to appraise property effectively on a mass appraisal level. Board members expressed appreciation to Mr. Toliver for his presentation.

Discussion & Acceptance of Proposal for Replacement of AC System

After reviewing proposals for replacement of the 30-year old air conditioning/heating system in the district offices, Mr. Haney offered a motion to accept the proposal made by Ferguson Veresh. Mr. Watts seconded the motion, which passed 8-0.

Discussion & Appointment of ARB Officers

Mr. Haney offered a motion to appoint Austin Cooper as the 2015 ARB Chair and Mac Reid as the ARB Secretary. Mr. Watts seconded the motion, which passed 7-0.

Discussion & Approval of Ag Advisory Board

Mr. Watts offered a motion to approve appointment of the Ag Advisory Board to include two-year terms for Sandy Lalk and Keith Meadows, as selected by Chief Appraiser Trigg. James Brockreide and Kevin Roberts continue to serve on this board, as they were appointed last year to two-year terms. Mr. Schlegel seconded the motion, which passed 7-0.

Discussion & Approval of Investment Policy

Mr. Avey offered approval of a resolution to approve the 2015 Investment Policy, which is unchanged from the 2014 Investment Policy. Mr. Ramsey seconded the motion, which passed 7-0.

Taxpayer Liaison Report

The taxpayer liaison officer had nothing to report.

Public Comment

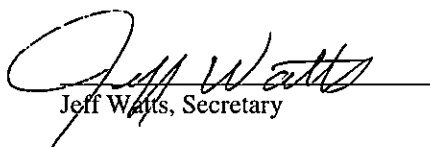
There were no comments from the public.

Financial Reports

Mr. Haney offered a motion to approve the financial reports of December 2014 and January 2015. Mr. Watts seconded the motion, which passed 7-0.

Adjournment

Mr. Cookingham announced that the next Board meeting would be Tuesday, April 14, 2015. He adjourned the meeting at 12:37 p.m.


Jeff Watts, Secretary


Steve Cookingham, Chairman